

No matter how carefully a drafting committee sweats the details of a set of By-Laws, experience will spot-light gaps. After about two years experience with our current By-Laws, your Executive Board recommends the following revised By-Laws for adoption by the General Membership of the 25th Legislative District Democrats.

Please review the current By-Laws and the recommended Revision in the following side-by-side format and send Cliff Allo your comments by email at cliffallo@comcast.net no later than April 20, 2009. Unless the weight of the comments suggests otherwise, we plan to have the first reading at the May meeting, the second reading at the June meeting, and to present the Revised By-Laws for adoption at the July meeting (which might be June 25th).

When a change is small in an existing paragraph, the *insertions* and ~~deletions~~ are usually shown by the typeface. When the change rewrites or adds a paragraph, the change is usually self-evident in comparison with the original. In any event the current text and the proposal are both presented in full.

Among the most important changes, please note:

1. Greater reliance upon email, our newsletter, and our website to make the business part of our meetings as brief and efficient as we can.
2. The means by which we limit the time for debates. In particular, making formal what we already often do, the new language introduces the option for the chair to end debate by unanimous consent. That power to close debate, however, is limited by any member's right to object to closure. The chair will then have the implicit choice either to continue the debate or to entertain a motion to close debate.
3. The adoption and effect of our budget.
4. Clearer specification of the Executive Board's powers.
5. Tighter language for the 25th District Democratic Central Committee.
6. Clearer specification of the process, if necessary, to remove officers.
7. Specific duties for our representatives to the State and County Committees.
8. Clearer specification of the call for the Re-Organization meeting.
9. Clearer specification of the duties of the Membership Chair.
10. The listing of the Webster and Newsletter Editor as officers but not members of the Executive Board.

Otherwise, we have made an effort to catch typos but welcome efforts by fresher, sharper eyes. So too, if anything seems cumbersome, confusing, or wrong-headed, let us know.

Thank you.

PROPOSED REVISIONS TO THE BY-LAWS OF THE 25TH LEGISLATIVE DISTRICT DEMOCRATS

**Current By-Laws
Re-Typed from our Web-Site**

25th Legislative District Democrats
By-Laws

Article I—Name

The formal name of this organization is the “25th Legislative District Democrats,” The informal name is the “25th LDD.”

Article II—Authority

The 25th LDD exists both as an exercise of its members constitutional rights of association and free speech under the authority of the RCW and county, state, and national Democratic Party Organizations.

Article III—Purpose

The purpose of the 25th LDD is to support the election of Democratic Candidates and to further the policies and principles of the Democratic Party.

***Proposed Revised
By-Laws***

25th Legislative District Democrats
By-Laws

I. Name.

The formal name of this organization is the “25th Legislative District Democrats,” The informal name is the “25th LDD.”

II. Authority.

The 25th LDD exists *both (a)* as an exercise of its members constitutional rights of association and free speech *and (b)* under the authority of the RCW and county, state, and national Democratic Party Organizations.

III. Purpose.

The purpose of the 25th LDD is to support the election of Democratic Candidates and to further the policies and principles of the Democratic Party.

**Current By-Laws
Re-Typed from our Web-Site**

Article IV—Members

The 25th LDD shall have three sets of members:

(1) Each Democratic Precinct Committee Officer (PCO) elected or appointed within the 25th Legislative District of Washington shall be a member of the 25th LDD. PCOs shall be eligible to vote immediately upon taking office.

(2) Any person registered to vote within the 25th Legislative District of Washington may become a general member of the 25th LDD upon paying dues. General members shall be eligible to vote within the LDD thirty (30) days after joining the 25th LDD.

(3) Any other person may become an associate member of the 25th LDD upon paying dues. Associate members of the 25th LDD shall not be eligible to vote within the LDD.

***Proposed Revised
By-Laws***

IV. Members.

The 25th LDD shall have three sets of members:

A. Each Democratic Precinct Committee Officer (PCO) elected or appointed within the 25th Legislative District of Washington shall be a member of the 25th LDD. PCOs shall be eligible to vote immediately upon taking office.

B. Any person registered to vote within the 25th Legislative District of Washington may become a general member of the 25th LDD upon paying dues. General members shall be eligible to vote within the LDD thirty (30) days after joining the 25th LDD.

C. Any other *natural* person may become an associate member of the 25th LDD upon paying dues. Associate members of the 25th LDD shall not be eligible to vote within the LDD.

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

Article V—Officers

V. Officers.

Section 1—The Officers of the the 25th LDD shall be

A. Eligibility and Method of Selection

- A. Legislative District Chairperson
- B. Legislative District Vice Chairperson
- C. Two legislative district representatives to the Washington State Democratic Central Committee
- D. Three representatives to the Pierce County Democratic Central Committee Executive Board, two (2) of whom shall be PCOs.

Any PCO and any voting general member of the 25th LDD may serve as one of the officers of the 25th LDD, except that the Vice Chair may not be of the same sex as the Chair. Some officers shall be elected only by vote of the PCOs; others shall be elected by the general membership. The Chair shall appoint the Parliamentarian, Assistant Treasurer, Newsletter Editor, and Webster.

Section 2—Additional Officers

B. Officers Elected by the PCOs:

- A. LDD Parliamentarian
- B. LDD Treasurer
- C. LDD Secretary
- D. LDD Membership Officer, and
- E. LDD Sergeant at Arms

- 1. Legislative District Chairperson,
- 2. Legislative District Vice Chairperson
- 3. Two ~~legislative district~~ representatives to the Washington State Democratic Central Committee, and
- 4. Three representatives to the Pierce County Democratic Central Committee Executive Board, two (2) of whom shall be PCOs.

Section 3—Executive Board

These twelve officers plus the immediate past District Chair shall be the 25th LDD Executive Board. These same officers shall serve, when necessary, as the officers of the 25th LDD Central Committee. Any PCO and any voting general member of the 25th LDD may serve as one of the officers of the 25th LDD, except that the Vice Chair may not be of the same sex as the Chair.

C. Officers Elected by the PCOs and General Members Together

- 1. Treasurer,
- 2. Secretary,
- 3. Membership Officer, and
- 4. Sergeant at Arms.

D. Officers Appointed by the Chair

- 1. Parliamentarian,
- 2. Assistant Treasurer,
- 3. Newsletter Editor, and
- 4. Webster.

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

E. Terms of Office

Unless removed for cause, resignation, moving out of the 25th Legislative District, or death, Officers shall serve from their election or appointment until the next Reorganization Meeting or until a successor, depending upon the office, has been elected or appointed.

F. Vacancies

If an officer resigns, dies, or is removed, or is no longer eligible for general membership, then the Chair at any monthly meeting, with prior notice on the agenda, may declare a vacancy. Following the affirmation of a vacancy, the Chair shall conduct a special election in the same manner as an election for that office at the organizational meeting.

G. *Removal for Cause*

A majority of the elected PCOs in the 25th LDD may remove the Chair or any other Officer for cause. RCW 29A.80.061.

- 1. At least five elected PCOs must give the Chair, Vice Chair, and Secretary written notice of their desire to hold a Central Committee Meeting to remove a specific officer.*
- 2. The Chair—or Vice Chair if the PCOs propose to remove the Chair—shall give the full Central Committee notice of a special meeting. The meeting must be set for a date no less than fifteen days and no more than thirty days after receipt of the written request. The notice must be sent no more than five days after receipt of the request.*

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

3. *At the meeting of the Central Committee both the PCOs proposing to remove the officer and the officer shall have opportunities to present evidence, to be heard, and to examine witnesses and evidence. Both may be represented by Counsel. The Chair—or the Vice Chair if the Chair has been challenged—shall designate the presiding officer for the meeting. The presiding officer need not be a PCO. The meeting may otherwise be closed. Only elected PCOs may vote on the merits of the motion to remove the officer and removal shall require a majority of the elected PCOs whether or not all such elected PCOs are in attendance.*

H. Process for Elections.

Voting for all officers, including filling vacancies, shall be in writing and each ballot must be signed by the eligible voter casting the ballot. In any election, if no nominee obtains a majority of those voting, the nominee with the lowest vote shall be dropped from the ballot and the membership shall vote again.

I. Executive Board.

~~These twelve elected officers and the appointed Parliamentarian and Assistant Treasurer plus the immediate past District Chair shall be constitute the 25th LDD Executive Board. These same officers and shall serve, when necessary, as the officers of the 25th LDD Central Committee.~~

**Current By-Laws
Re-Typed from our Web-Site**

Article VI—Organizational Meeting

Section 1—Pursuant to RCW 29A.80.061, the Chair of the Pierce County Democratic Party shall call a meeting of the Precinct Committee Officers of the 25th Legislative District to be held within the 25th Legislative District on the first Thursday of December in each even-numbered year. At that meeting the PCOs shall elect the Legislative Chairperson, the Legislative Vice Chairperson, the two legislative district representatives to the Washington State Democratic Central Committee, and the three representatives to the Pierce County Democratic

Section 2—Following the election of the specified officers by the PCOs, the newly-elected Chair of the 25th LDD shall convene a general meeting of the 25th LDD. The first item of business shall be the appointment by the Chair of the LDD Parliamentarian.

Section 3—Following the appointment of the LDD's Parliamentarian, the Chair shall open nominations and hold elections in turn for each of the other officers in the order listed above. Voting for all officers shall be in writing and each ballot must be signed by the eligible voter casting the ballot. In any election, if no nominee obtains a majority of those voting, the nominee with the lowest vote shall be dropped from the ballot and the membership shall vote again.

Section 4—Executive Board. The above elected officers shall constitute the Executive Board and Officers shall take office upon election and shall

Section 5—Officers will hold office pursuant

***Proposed Revised
By-Laws***

VI. Organizational Meeting.

A. Call.

Pursuant to RCW 29A.80.061 *and no later than the third Thursday in November in each even-numbered year*, the Chair of the Pierce County Democratic Party shall call a meeting of the *newly elected* Precinct Committee Officers of the 25th Legislative District to be held within the 25th Legislative District on the first Thursday of December in each even-numbered year. *The County Chair's call shall specify the time, place, purpose, and temporary chair of the Re-Organization meeting.*

B. Elections by PCOs.

If a quorum of five PCOs is present, the PCOs shall elect the Legislative *District* Chairperson, the Legislative *District* Vice Chairperson, the two legislative district representatives to the Washington State Democratic Central Committee, and the three representatives to the Pierce County Democratic *Central Committee*.

C. Selection of Other Officers.

1. Following the election of the specified officers by the PCOs, the newly-elected Chair of the 25th LDD shall convene a general meeting of the 25th LDD.
2. The first item of business shall be the appointment by the Chair of the LDD Parliamentarian.
3. Following the appointment of the LDD's Parliamentarian, *if a quorum of five PCOs and five general members is present*, then the Chair shall open nominations and hold elections in turn for each of the other

**Current By-Laws
Re-Typed from our Web-Site**

to Section 4 unless removed for cause, resignation, moving out of the 25th Legislative District, or death. If an officer resigns, dies, or is removed, or is no longer eligible for general membership, then the Chair at any monthly meeting, with prior notice on the agenda, may declare a vacancy. Following the affirmation of a vacancy, the Chair shall conduct a special election in the same manner as an election for that office at the organizational meeting.

***Proposed Revised
By-Laws***

- officers in the order listed above in *Part V.C.*
4. *No later than the next meeting of the 25th LDD, the Chair, after consultation with the Treasurer, shall appoint the Assistant Treasurer, Newsletter Editor, and Webster.*

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

Article VII—Committees

Section 1—25th Legislative District
Democrats

All elected and appointed Precinct Committee Officers and Officers of the 25th LDD will constitute the 25th Legislative District Central Committee. The District Chairperson and in that person's absence, the District Vice Chairperson, will chair this committee. Meetings of the 25th LDD will be called in accordance with the Washington State Democratic Party guidelines, as needed. The meeting may be called by the District Chairperson or required by the request of five (5) precinct committee officers. The 25th LDD must meet at least four times per year. Five (5) PCOs will constitute a quorum. This 25th LDD may make policy statements, perform the function(s) outlined in the official call, authorize the expenditure of all funds, and fill officer vacancies as necessary.

Section 2—Other Committees

The LDD Chair may appoint all other committees to assist in the work of the 25th LDD. Recommendations from a committee for action must reach the Chair no later than the day of the Executive Board Meeting. Dissenting committee members may file minority reports with the Secretary for transmittal to the members.

VII. Committees.

A. 25th Legislative District Central
Committee.

1. The elected and appointed Precinct Committee Officers and Officers of the 25th LDD constitute the 25th Legislative District Central Committee.
2. The 25th LDD's *Chair, Vice-Chair, and Secretary* shall serve as the corresponding officers of the Central Committee, *but officers that are not PCOs shall not have a vote on matters before the Central Committee.*
3. The Chair shall call meetings of the Central Committee ~~at least four times a year, otherwise when required,~~
 - a. *When required by law to fill a vacancy in elective office,*
 - b. *When five or more PCOs move to remove an officer of the 25th LDD, or*
 - c. *Otherwise upon the written request of five precinct committee officers.*
4. Five PCOs will constitute a quorum.

~~This 25th LDD may make policy statements, perform the function(s) outlined in the official call, authorize the expenditure of all funds, and fill officer vacancies as necessary.~~

PROPOSED REVISIONS TO THE BY-LAWS OF THE 25TH LEGISLATIVE DISTRICT DEMOCRATS

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

B. Other Committees

The LDD Chair may appoint ~~at~~ *any* other committees to assist in the work of the 25th LDD. Recommendations from a committee for action must reach the Chair no later than the day of the Executive Board Meeting. Dissenting committee members may file minority reports with the Secretary for transmittal to the members.

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

Article VIII—Duties of Officers

VIII. Duties of Officers.

Section 1—District Chairperson shall:

A. The District Chairperson shall:

- A. Chair all meetings of the LDD.
- B. Report on the status of district political activity to the membership.
- C. Recruit and submit to the Pierce County Democratic Central Committee nominations and applications for precinct committee officers.
- D. Submit names and lists of election board workers to the county election authority.
- E. Represent the 25th Legislative District to all county and state organizations for which the District Chairperson is required.
- F. The Chair with the assistance of the Treasurer, will prepare and submit a budget to the Executive Board no later than the February meeting, then submitted to the 25th LDD.

- 1. Chair all meetings of the LDD.
- 2. Report on the status of district political activity to the membership.
- 3. Recruit and submit to the Pierce County Democratic Central Committee nominations and applications for precinct committee officers.
- 4. Submit names and lists of election board workers to the county election authority.
- 5. Represent the 25th Legislative District to all county and state organizations for which the District Chairperson is required.
- 6. *With the assistance of the Treasurer, prepare a budget for each calendar year. After giving the Executive Board at least ten days to comment, the Chair shall present the budget to the General Membership for adoption no later than at the regular meeting in February.*
- 7. *Appoint Committees and Committee Chairs and specify the work of such committees.*

Section 2—District Vice Chairperson shall:

B. The District Vice Chairperson shall:

- A. Serve as Chair in the absence of the elected Chair, publicity of the 25th LDD,
- B. At the request of the Chair, arrange all programs.

- 1. Serve as Chair in the absence of the elected Chair, ~~publicity of the 25th LDD;~~
- 2. At the request of the Chair, arrange all programs and publicity for the 25th LDD.

Section 3—Secretary shall:

- A. Call the roll of officers
- B. Keep the minutes
- C. Receive all communications and when

**Current By-Laws
Re-Typed from our Web-Site**

required promptly answer same

D. Transmit recommendations or resolutions as required by the 25th LDD.

Section 4—Treasurer shall:

A. Receive all funds of the 25th LDD, be responsible for the same, and by order of the organizations pay all obligations.

B. Report the financial standing to the organization in writing each month.

C. Make all necessary Public Disclosure Commission (PDC) filings.

Adopted May 2007

Article VIII, Section 8. Add - In the absence of the Treasurer, and upon notice either by the Chair or the Treasurer the Assistant Treasurer shall assume the duties of the Treasurer until the Treasurer notifies the Assistant Treasurer of their return. Article V, Section 2. F. Add - Assistant Treasurer Article V, Section 3. These twelve thirteen officers.... Article VI, Section 3 Add - Following the election of the Sergeant of Arms and in consultation with the Treasurer, the Chair shall appoint an Assistant Treasurer. And be it finally, Resolved, that this resolution follow the process as described in the By-Laws and be read and published in the newsletter and then voted on at the meeting in May 2007

Section 5—Membership Chair shall:

A. Record dues, as reported by the Treasurer

B. Maintain membership rosters by dues status

C. Make such records available to the

***Proposed Revised
By-Laws***

C. *The LDD's representatives to the Washington State and Pierce County Central Committees shall:*

- 1. Attend scheduled state or county meetings,*
- 2. Represent the 25th LDD's interests at such meetings,*
- 3. Report to the 25th LDD in writing concerning such meetings and*
- 4. Attend 25th LDD Executive Board meetings to be briefed on 25th LDD interests and to answer follow up inquiries about state or county meetings.*

D. The Secretary shall:

1. Call the roll of officers
2. Keep the minutes *of actions by recording the mover, seconder, text, and time of each motion before the membership,*
3. Receive all communications and when required promptly answer same
4. Transmit recommendations or resolutions as required by the 25th LDD.
5. *The Secretary has no duty to provide a transcript or summary of the discussion during a membership meeting.*

E. The Treasurer shall:

1. Receive all funds of the 25th LDD, be responsible for the same, and by order of the organizations pay all obligations.
2. Report the *expenditures and* financial standing to the organization in writing each month.

**Current By-Laws
Re-Typed from our Web-Site**

officers only and release to others by approval of the 25th LDD's Executive Board.

Section 6—Sergeant at Arms shall

A. Maintain order before, during, and after meetings and

B. Perform other tasks incidental to effective meetings as directed by the Chair.

Section 7—Parliamentarian shall

A. Understand these Bylaws, the Policies and Procedures of the LDD, and general principles of fairness in the conduct of meetings and

B. Advise the Chair during meetings and other upon request so that the LDD's meetings and the meetings of its committees shall be fair and efficient.

***Proposed Revised
By-Laws***

3. Make all necessary Public Disclosure Commission (PDC) filings.

F. Assistant Treasurer.

In the absence of the Treasurer, and upon notice either by the Chair or the Treasurer, the Assistant Treasurer shall assume the duties of the Treasurer until the Treasurer notifies the Assistant Treasurer of ~~their~~ *his or her* return.

G. The Membership Chair shall:

1. Record dues, as reported by the Treasurer
2. Maintain membership rosters by dues status.
3. Make such records available to the officers only and release to others by approval of the 25th LDD's Executive Board.
4. *Following the primary in even-numbered years,*

- a. Identify the precincts within the 25th that failed to elect a Democratic Precinct Committee Officer,*
- b. Report same to the Executive Board and the General Membership, and*
- c. Coordinate efforts to recruit candidate-PCOs to recommend to the County Chair in the new year following the County Central Committees*
Reorganization. (RCW 29A.28.071)

H. The Sergeant at Arms shall:

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

1. Maintain order before, during, and after meetings and
 2. Perform other tasks incidental to effective meetings as directed by the Chair.
- I. The Parliamentarian shall:
1. Understand these Bylaws, the Policies and Procedures of the LDD, and general principles of fairness in the conduct of meetings and
 2. Advise the Chair during meetings and other upon request so that the LDD's meetings and the meetings of its committees shall be fair and efficient.
- J. Each month, the Newsletter Editor shall:
1. Receive, select, and edit stories and notices that support the mission of the 25th LDD,
 2. Receive reports and notices from other officers,
 3. Arrange each month's material in a useful, attractive, and interesting format, and
 4. Publish the resulting work via email and the 25th LDD's website *and for those that pay the postal supplement by first class mail.*
- K. The Webster shall maintain the 25th LDD's web site including:
1. Posting Agendas, Reports, and other LDD Notices and Archives and
 2. Links to other sites likely to be of interest and use to the membership of the 25th LDD.

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

- L. *The Executive Board may:*
1. *Comment on the Chair's proposed budget.*
 2. *Authorize expenditures within the adopted budget.*
 3. *To the extent funds are available, authorize unbudgeted expenditures of less than five hundred dollars.*
 4. *Take any other action that is consistent with the By-Laws and adopted policies of the 25th LDD and neither forbidden by law nor reserved to the General Membership.*

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

Article IX Dues

IX. Dues.

The 25th LDD shall charge annual dues in the following classifications. The specific amounts for annual dues shall be set as policy each year no later than at the August regular monthly meeting.

Upon adoption of these By-Laws, the 25th LDD shall charge annual dues in the following amounts for the indicated membership groups: ~~classifications:~~

Dues

Evergreen (includes Senior, outside district, etc.) \$10.00

Rainier \$25.00

Chair's Voice \$50.00

Senator's Club \$100.00 (can be paid in installments)

Regular dues checks should be made out to 25th LDD

Victory Fund Checks should be made out to: 25th LDD Victory Fund (Donations to both require separate checks.)

A. Evergreen (includes Senior, outside district, etc.) \$10.00,

B. Rainier \$25.00,

C. Chair's Voice \$50.00,

D. Senator's Club \$100.00 (can be paid in installments), and

E. *Postal Supplement for Members that prefer to receive the newsletter by first class mail.*

The specific amounts for annual dues shall be *reviewed and adjusted* ~~set as policy~~ each subsequent year no later than at the August regular monthly meeting.

~~Regular dues checks should be made out to 25th LDD~~

~~Victory Fund Checks should be made out to: 25th LDD Victory Fund (Donations to both require separate checks.)~~

**Current By-Laws
Re-Typed from our Web-Site**

Article X Rules of Procedure

The 25th LDD shall operate under simple rules of order.

A quorum for a regular monthly meeting requires at least two officers, five PCOs, and five general members.

Actions require motions. Motions require seconds. Unless specifically provided otherwise, actions on motions are by a plurality of those voting.

Secondary motions to amend primary motions may be in order and require a second, but motions to amend secondary motions are never in order. Until a member seconds a motion, discussion of the motion is not in order.

A motion to close discuss requires a two-thirds majority of those voting on the motion but if at least one member has spoken on each side of a question, then either (a) a motion to close discussion on an amendment after three minutes of discussion of the amendment or (b) a motion to close discussion on a main motion after five minutes of discussion of the motion and amendments requires only a majority of those voting.

A motion to reconsider a previous action must (a) be written (b) include specific reasons for reconsideration (c) be signed by at least five members including two PCOs and (d) be delivered both physically and by email to the Chair with a copy to the Secretary at least a week before a meeting.

In the absence of cited authority rules above,

***Proposed Revised
By-Laws***

X. Rules of Procedure.

A. The 25th LDD shall operate under simple rules of order.

B. A quorum for a regular monthly meeting requires at least two officers, five PCOs, and five general members.

C. Actions require motions. Motions require seconds. Unless specifically provided otherwise, actions on motions are by a plurality of those voting.

D. Secondary motions to amend primary motions may be in order and require a second, but motions to amend secondary motions are never in order. Until a member seconds a motion, discussion of the motion is not in order.

E. *Limitations of the Length of Debate:*

1. *With the unanimous consent of the members in attendance and whether or not suggested by a member, the Chair may close the discussion on any secondary or primary motion under consideration.*

2. *If a member's objection to closure demonstrates the absence of unanimous consent, then*

a. *If at least one member has spoken on each side of a question, then a simple majority may close discussion on either*

(1) an amendment after three minutes of discussion of the amendment or

**Current By-Laws
Re-Typed from our Web-Site**

the 25th LDD will conduct business in accordance with these bylaws, Robert's Rules of Order (Newly Revised), and by agreement of the membership.

The organization will not recognize proxies. As required by law, some votes must be signed and in writing.

Article XI—Amendments

Amendment of these Bylaws requires:

The text of the proposed amendment to have appeared on the agenda for two prior regular meetings

1. A two-thirds majority of the PCOs present and voting.
2. A two-thirds majority of the general members present and voting.

Adoption of Procedures or Policies for the 25th LDD requires:

1. The text of the proposed Procedure or Policy shall have appeared on the agenda for two prior meetings.
2. A majority of the PCOs present and voting members.
3. A majority of the general members present and voting.

Action under a Procedure or Policy for the 25th LDD shall require a majority of the voting members present and voting.

Notice and Agenda

The Chair shall establish a place at which to post copies of notices no later the 10:00 am

***Proposed Revised
By-Laws***

(2) a main motion after five minutes of discussion of the motion and any amendments.

- b. Otherwise a ~~A~~ motion to close discussion requires a two-thirds majority of those voting on the motion *to close*.

F. A motion to reconsider a previously *adopted* action must (a) be written (b) include specific reasons for reconsideration (c) be signed by at least five members including two PCOs and (d) be delivered both physically and by email to the Chair with a copy to the Secretary at least a week before a meeting.

G. The LDD will not recognize proxies. As required by law, some votes must be signed and in writing.

H. Notice and Agenda.

1. The Chair shall ~~establish a place at which to post~~ copies of notices *on the 25th LDD's web site* no later the 10:00 am on the day before each regular monthly meeting. ~~The Chair shall also give notice of meetings to members by e-mail to all members that have provided e-mail addresses and to other members that have paid supplementary dues for notice by first class mail. The Chair shall send e-mail notice no later than 10:00 am on the Tuesday before a regular monthly meeting.~~

2. The notice for a meeting shall include the agenda. The agenda shall

**Current By-Laws
Re-Typed from our Web-Site**

on the day before each regular monthly meeting. The Chair shall also give notice of meetings to members by e-mail to all members that have provided e-mail addresses and to other members that have paid supplementary dues for notice by first class mail. The Chair shall send e-mail notice no later than 10:00 am on the Tuesday before a regular monthly meeting.

The notice for a meeting shall include the agenda. The agenda shall contain the regular reports, as-yet unapproved minutes, and other items which the Chair believes necessary.

The regular order of business shall be:

1. Call to Order
2. Roll call of the Officers
3. Agenda
4. Elected Officials, Others
5. Program
6. Adjournment

If the Parliamentarian is absent, the Chair shall nominate and the membership shall consider a Parliamentarian Pro Tem to serve for that meeting.

Any member may submit new business to the Chair in writing no later than noon on the Friday prior to a regular monthly meeting. The Chair may either (a) add the item to the agenda or (b) refer the matter to a relevant committee with a date stated for a report and recommendation.

***Proposed Revised
By-Laws***

contain the regular reports, as-yet unapproved minutes, and other items which the Chair believes necessary.

3. The regular order of business shall be:
 - a. Call to Order.
 - b. Roll call of the Officers.
 - c. *Approval of the items on Consent Agenda including adoption of the Chair's proposed agenda, previously unapproved minutes, and other routine matters.*
 - d. Reports from Elected Officials.
 - e. *Items on the Action Agenda.*
 - f. Program.
 - g. *Good of the Order—announcements or other comments that do not suggest an action by the 25th LDD.*
 - h. Adjournment.
- I. If the Parliamentarian is absent, the Chair shall *appoint* ~~nominate and the membership shall consider~~ a Parliamentarian Pro Tem to serve for that meeting.
- J. *If both the Chair and the Vice-Chair expect to be absent, the Chair may designate an Acting Chair to preside at a specific meeting. If both the Chair and the Vice-Chair are absent from a meeting, then the officer highest on the lists in Sections V.A., V.B. and V.C. shall preside. For the State Committee Members, the Member of the same sex as the Chair shall be deemed to be listed higher. For the County Committee Members, the Members of the same sex as the Chair shall be deemed to be listed*

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

higher and among Committee Members of the same sex, the member with the earlier birthday in the year shall be deemed to be listed higher.

- K. Any member may submit new business to the Chair *by email. in writing, no later than noon on the Friday prior to a regular monthly meeting.*
1. *Deadlines.*
 - a. *If the item of new business is in a .pdf file, then the deadline for submission of new business is noon on the Friday before a regular monthly meeting.*
 - b. *If the item of new business is not in a .pdf file, then the deadline for submission of new business is noon on the second Friday before a regular monthly meeting.*
 2. The Chair may either (a) add the item to the agenda or (b) refer the matter to a relevant committee with a date stated for a report and recommendation.
- L. ~~In the absence of cited authority rules above, the 25th LDD will conduct business in accordance with these bylaws, Robert's Rules of Order (Newly Revised), and by agreement of the membership.~~

**Current By-Laws
Re-Typed from our Web-Site**

***Proposed Revised
By-Laws***

XI. Adoption of Amendments and Policies.

A. Amendment of these Bylaws requires:

1. The text of the proposed amendment to have appeared on the agenda for two prior regular meetings,
2. Consent from two-thirds of the PCOs present and voting, and
3. Consent from two-thirds of the general members present and voting.

B. Adoption of Procedures or Policies for the 25th LDD requires:

1. The text of the proposed Procedure or Policy shall have appeared on the agenda for two prior meetings,
2. A majority of the PCOs present and voting ~~members.~~, and
3. A majority of the general members present and voting.

~~C. Action under a Procedure or Policy for the 25th LDD shall require a majority of the voting members present and voting.~~

(The Endorsement Policy requires 2/3 to make an endorsement in a contested primary.)